

**ODISHA STATE ROAD TRANSPORT CORPORATION,
BHUBANESWAR.**

No.4118/OSRTC/TOE-148/23

Date 08.12.2023

Employment Opportunity

Candidates required for engagement in different positions of OSRTC through its empanelled agencies on consolidated remuneration along with other benefits like EPF, ESI & Insurance.

Details of Post, Eligibility criteria with job description are available in the OSRTC website www.osrtc.in . Interested Candidates are advised to log in and submit the online application to the concerned agencies as per their schedule which is available in their Official web-site.

Candidates will be shortlisted based on educational qualification, experience and performance in Skill Test to be conducted by authorized agency.

- **N.B.:-** The selected candidates may deposit the caution money equivalent to one month Gross salary with the respective agency. If anybody demands money other than the “**Caution Money**” it should be informed immediately to the **Mobile No.9337877816** of OSRTC.
- The OSRTC management reserve the right to cancel the advertisement/ selection process at any time without assigning any reason thereon.

By Order of the Chairman-cum-Managing Director

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Additional Secretary, C&T(T)
OSRTC, Bhubaneswar.

Post:	Manager (Enforcement)
Qualification:	<ul style="list-style-type: none"> • Degree from any recognized university of India/MBA from any recognized university/Institution of repute. • Must be having adequate knowledge and qualification in computer application. • Retired police personnel of Rank- Class-II/Ex-Army shall be given preference.
Experience:	<ul style="list-style-type: none"> • Minimum two to three years of experience in the concerned field of enforcement.
Age:	<ul style="list-style-type: none"> • Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> • Rs.40,000/-(Forty Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> • Any District Head Quarter of Odisha.

Post:	Asst. Manager (Enforcement)
Qualification:	<ul style="list-style-type: none"> • Graduate in any Discipline/ Diploma in Automobile trade with adequate years of experience of working in similar roles. • Must be having adequate knowledge and qualification in computer application.
Experience:	<ul style="list-style-type: none"> • Should have at-least 2 years ad above of relevant post qualification experience in the relevant field.
Age:	<ul style="list-style-type: none"> • Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> • Rs.25,000/-(Twenty five Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> • Any District Head Quarter of Odisha.

Post:	Block Supervisor
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in any Discipline from recognized University of India. • Must be having adequate knowledge and qualification in computer application.
Experience:	<ul style="list-style-type: none"> • Should have at-least 2 years ad above of relevant post qualification experience in the relevant field.
Age:	<ul style="list-style-type: none"> • Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> • Rs.21,000/- (Twenty one Thousand only) + Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> • Any District Head Quarter of Odisha / All over the Odisha.

Post:	Office Assistant
Qualification:	<ul style="list-style-type: none"> • Graduate with experience in good knowledge in MS Office and good typing speed.
Experience:	<ul style="list-style-type: none"> • Minimum 3 years of experience in Back-office work.
Age:	<ul style="list-style-type: none"> • Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> • Rs.15,000/- (Fifteen Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> • Any District Head Quarter of Odisha / All over the Odisha.

Post:	Office Assistant (Finance)
Qualification:	<ul style="list-style-type: none"> Commerce Graduate with experience in good knowledge in Tally ERP.9.
Experience:	<ul style="list-style-type: none"> Minimum 3 years of experience in any Corporate sector.
Age:	<ul style="list-style-type: none"> Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> Rs.15,000/-(Fifteen Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> Any Units/ zone of OSRTC.

Post:	Jr. Professional (Technical)
Qualification:	<ul style="list-style-type: none"> Diploma in Automobile/ Mechanical Engineering.
Experience:	<ul style="list-style-type: none"> Minimum 2-3 years of experience in the field of Automobile engineering in any Govt./Pvt. Reputed organization.
Age:	<ul style="list-style-type: none"> Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> Rs.18,000/-(Eighteen Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> Any Units/ zone of OSRTC.

Post:	Driver
Qualification:	<ul style="list-style-type: none"> 10th pass having valid heavy Driving License with Batch, First Aid Certificate.
Experience:	<ul style="list-style-type: none"> Minimum 3 years of experience in driving of public vehicle.
Age:	<ul style="list-style-type: none"> Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> Rs.15,000/-(Fifteen Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> Any Units/ zone of OSRTC.

Post:	Peon
Qualification:	<ul style="list-style-type: none"> 10th pass.
Experience:	<ul style="list-style-type: none"> One year minimum.
Age:	<ul style="list-style-type: none"> Not more than 40 years as on 30.11.2023.
Salary:	<ul style="list-style-type: none"> Rs.10,000/-(Ten Thousand only)+ Benefits (EPF/ESI/Health Insurance)
Job location:	<ul style="list-style-type: none"> Any Units/ zone of OSRTC.